

Board Minutes October 12, 2022

Salem City Board of Education

Salem, New Jersey 08079

Board of Education Meeting

October 12, 2022

CALL TO ORDER:

A meeting of the Salem City Board of Education is called to order at 6:01 p.m. in the Salem High School Library located at 219 Walnut Street in Salem, New Jersey 08079.

OPEN MEETING:

President of the Board Ms. Yuenge Groce announced that adequate notice of this meeting has been provided in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975. The Salem City Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the South Jersey Times, the Courier Post, on the school website, with Salem City and Salem County Clerks and in a place of public notice located at the Salem City Board of Education Office, 205 Walnut Street, Salem, New Jersey.

FLAG SALUTE

Board Members

Sister Carol Adams
Kendra Fletcher
Joan Hoolahan

Laquendala Bentley (6:10PM)
Yuenge Groce (6:38 PM)
Daffonie Moore (6:05 PM)

Christopher Colon (Absent)
Heidi Holden
Nilda Wilkins

Student Representative:

Hannah Sharp

District Representatives:

LAC: Jenni Eber (Absent)
Quinton: Joanne Nacucchio
Mannington: Dee DiTeodoro

Administrators:

Dr. Patrick Michel, Superintendent
Herbert Schectman, School Business Administrator
Dr. Meghan Taylor, Director of Special Services
John Mulhorn, Principal Salem High School
Jordan Pla, VP Salem High School

Pascale DeVilme, Principal Salem Middle School
Will Allen, VP Salem Middle School (Absent)
Michele Beach, VP Salem Middle School
Syeda Carter, Principal John Fenwick Academy
Shasharaa Blackshear, VP of Early Childhood
Darryl Roberts, VP Salem High School
Ryan Caltabiano, Director of Curriculum, Instruction, and Grants (Absent)

OTHERS: Mr. Corey Ahart (Absent)

AUDIENCE PARTICIPATION

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting. Members of the public are encouraged to speak during the public portion of the meeting. Complaints stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date.

When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.

Board Minutes October 12, 2022

3. Identify the resolution on which you will be commenting.
4. Wait to be recognized before making your comment(s).
5. Limit your comments to the specific resolution.
6. Time is limited to three (3) minutes per person.
7. If your questions or comments pertain to litigation, student or personnel items or negotiations, we would ask that you see the Superintendent after the meeting since we do not discuss these items in public.

There was no Audience Participation.

PRESENTATION

Students of the month for September 2022:

John Fenwick Academy

Mya Hart	Kindergarten	Ms. Livingston
Luna Ochoa Cortazar	Kindergarten	Mrs. Krupski

Salem Middle School

Nhi'la Hall	3 rd Grade	Ms. McDermott
Ta'Nesia Barnett	3 rd Grade	Ms. Crowley

Salem High School

Gabriela Bartlett	10 th Grade	Ms. Langely
Hannah Sharp	12 th Grade	Ms. Hunt

Staff Member(s) of the month for September 2022:

Theresa Derham	Science Teacher / Department Chair	Salem High School
----------------	------------------------------------	-------------------

BOARD COMMITTEE REPORTS

Curriculum – added Junior Achievement

Finance – needs a meeting

Personnel – one question

PRINCIPALS'/ADMINISTRATORS' REPORTS AND COMMENTARY

Salem High School (SHS) Commentary / Events / Activities

- The administration of the PSAT/NMSQT (Preliminary Scholastic Aptitude Test/National Merit Scholarship Qualifying Test) which is co-sponsored by the college Board and National Merit Scholarship Corp. was held today, October 12th. This test assesses reading, math and writing skills; provides excellent practice for the SAT (Scholastic Aptitude Test); and connects students to scholarships and personalized online tools.
- For two weeks this year, Student Council hosted "Hollywood Rams Homecoming" – Homecoming Spirit Weeks!
- Our Collegewise counselor, Mr. Chris LaBounty, continues to work with our current seniors submitting their college applications. All seniors are applying to a minimum of eight colleges by November 1st.
- Senior athlete recognition days for field hockey and girls soccer have taken place. Upcoming senior athlete recognition days are boys soccer, tennis, football and band and cheer.
- The Salem High School Academic League started the school year with a strong win against Shalick HS.
- Keep up to date with SHS happenings via the SHS home page:
http://www.salemnj.org/schools/salem_high_school
- The New Jersey Start Strong Assessment was conducted the week of October 3-7, 2022.

Salem Middle School (SMS) Commentary / Events / Activities

- Our enrollment as of today is 460 students, an increase from last school year at this time.
- Effective School Solutions is fully operational and has been meeting with students and their parents to counsel and provide support.
- Professional development is continuing with the American Reading Company and HMH Social Studies. 21st Century STEM consultants are providing support for our math and science teachers as well.
- The Start Strong Fall 2022 Assessments for grades 4-8 were administered October 3rd-7th and this week we are completing all make-up testing.
- Students eligible for the Focus on Education after school program from grades 3 and 4 have been identified and the program will begin on October 17th. And, on October 17th we will also begin the 100 Book Challenge program with all of our students. Students are awarded medallions for each major benchmark they meet in reading books at home and during "free time" at school.

John Fenwick Academy (JFA) Commentary / Events / Activities

- First days of school were a success!
- Evacuation drill on September 9
- Fire Drill on September 14
- ARC Core Visit for K-2 on September 15
- JFA Back to School Night on September 15 – approximate attendance of 210
- Eddie Eagle Gun Safety Assembly on September 26
- Current total enrollment: Students: 386 (PK: 144, K: 80, 1st: 74, 2nd: 88)
- There are 15 students on PreK waiting list

Upcoming October Activities:

October 7: Grade Level Meetings
October 12: Bright Star "Turkey Trouble" Assembly
October 13: ARC Core Visit and FFC Opens!

Board Minutes October 12, 2022

October 17-18: Student/Staff Picture Days
October 18: 2:00p Dismiss for 2:15-3:30p Parent/Teacher Conferences
October 19: 12:45p Dismiss for 5:00-7:00p Parent/Teacher Conferences
October 20: 12:45p Dismiss for Teacher In-Service
October 26: First Grade Field Trip: G&G Farm Market
October 28: Annual Fall Harvest Parade

SUPERINTENDENT'S COMMENTS/REPORTS

- Dr. Michel thanked teachers, students and parents. Everything is going well!
- The Board recognized monies given in honor of Sister Carol's 60 years in the Congregation of the Sisters of St. Joseph of Peace. Monies given by Eileen McCann of Hellertown, PA. The money was deposited into the General Fund.

Motion (LB/JH) Board approved the regular minutes of September 14, 2022 Board of Education meeting.

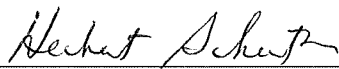
Motion approved by unanimous voice vote of 10-0-0: Ayes: Adams, Bentley, DiTeodoro, Fletcher, Groce, Holden, Hoolahan, Moore, Nacucchio, Wilkins

BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORTS

Board Reports (Exhibit A)

____ Motion (LB/JH) Board approved the Board Secretary's reports in memo: **#2-A-E-4.**

- A. *Board approved of the transfer of the funds as previously approved by the Superintendent pursuant to 18A:22-8.1 for the month of August 2022.
- B. *Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify for the month ending August 2022 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Salem City Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1
In accordance with N.J.A.C. 6A:23A-16.10 (c) 2, it is certified that anticipated revenue has changed for the month ending August 2022 as follows:



Board Secretary

11/6/22
Date

- C. *Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of August 2022. The Treasurer's Report and Secretary's Report are in agreement for the month of August 2022 pending audit.
- D. Pursuant to N.J.A.C. 6A: 23A-16.10 (c) 4, the Salem City Board of Education certifies for the month ending August 2022 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- E. Board approved the Payment of Bills and Purchase Report:
From the General Account for Balance as summarized on attached board memo(s)
Board approved Purchases Report for September 2022 \$4,366,182.62

Board Minutes October 12, 2022

Board approved Payment of Bills for October 2022:

October General Account	\$1,066,486.21
-------------------------	----------------

Confirmation of payrolls for September 2022

September 15, 2022	General Acct. Transfer	\$691,043.60
September 30, 2022	General Acct. Transfer	\$680,162.48

Motion approved by unanimous voice vote of 10-0-0: Ayes: Adams, Bentley, DiTeodoro, Fletcher, Groce, Holden, Hoolahan, Moore, Nacucchio, Wilkins

Miscellaneous

Upon the Recommendation of the Superintendent of Schools

Motion (LB/JH) Board Approved: **#2-F-4**

1. Board approved for Mrs. Linda DelRossi to mentor Ryan Caltabiano, Director of Curriculum, Instruction and Grants. Mrs. DelRossi will mentor Mr. Caltabiano beginning March 1, 2023 through June 30, 2023. Mrs. DelRossi's per diem rate will be \$522.87.

Ms. Wilkins asked why are we hiring Mrs. DelRossi. Dr. Michel explained that we want to provide a successful transition for the Director of Curriculum.

2. Board approved the following: A Uniform State Memorandum of Agreement between Education and Law Enforcement Officials.
3. Board approved the School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act for the period July 1, 2021 to June 30, 2022 for Salem High School, Salem Middle School and John Fenwick Academy. Board approved the certification of the Statement of Assurances for each school's Self-Assessment and submission to DOE.
4. Board authorized Herbert Schectman, Business Administrator, to submit a corrective action plan as a consequence of the Collaborative Federal Desk Monitoring review conducted for the 2021-2022 fiscal year.

5. Board approved contracting with:

Houghton Mifflin Company

\$20,213.05

READ 180/System 44 – Teacher Materials Stage C
High School PS and Coaching
Shipping and Handling
Funds available in 20-488-100-100-00-DIS
(ESSER III Grant – 2022-2023 (PO #23-00324)

Houghton Mifflin Company

\$ 7,750.86

READ 180 Technology Renewal 2022
For Salem Middle School
Funds available in 20-231-100-600-02-SMS
(ESSA Grant – Title I Funds – 2022-2023 (PO # 23-00300)

21st Century Partnership for STEM Education

\$111,650.00

Professional Development in Math and Science
Funds available in 20-272-200-300-00-DIS

\$ 73,766.00

Board Minutes October 12, 2022

(ESEA – Title II, Part A – 2022-2023)
Funds available in 20-488-100-300-00-DIS \$ 34,582.00
(ESSER III Grant – 2022-2023)
Funds available in 11-000-240-300-00) \$ 3,302.00
(General Fund – 2022-2023 PO #23-00296)

American Reading Company \$ 29,700.00

Professional Development for the 2022-2023 school year
Salem Middle School
Funds available in 20-488-100-300-00-DIS
(ESSER III Grant – 2022-2023 PO #23-00279)

American Reading Company \$ 29,700.00

Professional Development for the 2022-2023 school year
John Fenwick Academy
Funds available in 20-488-100-300-00-DIS
(ESSER III Grant – 2022-2023 PO #23-00278)

Savvas Learning Company for SuccessMaker \$ 20,700.00

Site Licenses for 2022-2023
Funds available in 20-231-100-600-02-SMS
(ESEA – Title I Funds – 2022-2023)

Christopher LaBounty \$187,000.00

Contract agreement for College Wise July 2022-June 2023
Funds available in 20-231-200-500-03-SHS \$135,140.00
Funds available in 20-460-200-300 \$ 51,860.00
(ESEA – Title I Funds)
(ESEA – Title IV Funds) PO #23-00133

Edmentum – Pluto \$ 16,773.00

Courseware Comprehensive Library Program Licenses
for 2022-2023
Funds available in 20-231-200-300-00-DIS
(ESEA – Title I funds – 2022-2023)

Junior Achievement

Year 1:

2022-23 Year 1 Partnership Initiation and Junior Achievement Learning Experience
Integration Fees: **\$25,000**

Years 2-5

The fee for subsequent years is based on a Look-back calculation fee of \$15 per student enrolled in grades 6-8 in the district in the prior year.

6. Board approved Salem City School District to submit a letter of support for the School Based Youth Services Program. It has been announced that Governor Murphy is considering ending the current program effective June 30, 2023. In its place, the Governor would propose a statewide program to deal with “at-risk” students with behavioral or mental health issues.

Board Minutes October 12, 2022

7. Board approved Mrs. Regina Gatson as ROPES liaison and accept \$1,000.00 stipend through Rowan University. ROPES – Rowan University Opportunity for Postsecondary Excellence and Success.
8. Board approved the 2023-2024 Tentative budget development schedule:

Task	Person Responsible	Target Completion Date
Develop 2023-2024 Board Priorities	Board of Education	Nov/Dec 2022
Develop 2023-2024 guidelines, forms and procedures using budget format	Business Administrator	November 2022
Distribute 2023-2024 budget Excel spreadsheets/CSI	Business Administrator	November 2022
Summary Report of 2023-2024 projected enrollment	Superintendent	November 2022
Budget Development Orientation Admins/Dept Heads	Business Administrator/Department Heads	November 2022
Submit budget and staffing requests to central Administration for review and approval	Building Principals, Superintendent, Business Administrator, CAO, Dept. Heads	January 8, 2023
Prepare proposed 2023-2024 salary figures	Business Administrator/Human Resource Administrator	January 2023
Completion of the tentative appropriations side of budget	Business Administrator	February 2023
Review and analyze total budget	Business Administrator	February 2023
Finalize budget proposal	Superintendent, Business Administrator, CAO	February 2023
Board review of budget	Board of Education	January 2023 thru early March 2023
Board approval to submit 2023-2024 budget to County Office	Board of Education	March 2023 Board meeting

Board Minutes October 12, 2022

Submit adopted budget to County Superintendent of Schools (approximate)	Board of Education	March 2023
---	--------------------	------------

Motion approved by unanimous voice vote of 10-0-0: Ayes: Adams, Bentley, DiTeodoro, Fletcher, Groce, Holden, Hoolahan, Moore, Nacucchio, Wilkins

STUDENT MATTERS

Motion (LB/KF) Board Approved: **#4-A-4**

1. Board approved the following trip requests:

Christiana Skating Center 801 Christiana Road Newark, DE 19713 8:30AM to 11:30 AM 302-366-0473	VIP Program December 9, 2022 February 17, 2023 May 26, 2023 Approx.. 180-200 students No cost to students	Ms. Michele Beach 5 Faculty and Staff TBD x3 5 bus (FD2) x3 1 bus (FD2)* x3 4 substitutes x3 *wheelchair accessible and restraints for 2 wheelchairs
--	--	---

Costs:

Admission costs to district = \$6,000 (Account 15-190-100-500-02-SMS)
 Substitutes: \$125 x 3 = \$375 (Account 15-120-100-101S-02-SMS)
 Substitutes: \$125 x 3 = \$375 (Account 15-130-100-101S-02-SMS)
 Substitutes: \$125 x 3 = \$375 (Account 15-212-100-101S-02-SMS)
 Substitutes: \$125 x 3 = \$375 (Account 15-120-100-106S-02-SMS)
 Transportation total: \$5,117.94 (\$284.33 x 6 buses = \$1705.98 x 3 trips = \$5,117.94)

2. Board approved to officially certify the following graduate to receive the Salm High School diploma for satisfactory completion of the Salem Board of Education and the State of New Jersey requirements for high school graduation 2022:

Matthew Donald Ptak – August 2022

3. Board approved the following First Grade field trip:

G&G Farm Market 1067 Township Line Road Logan Township, NJ 08085 (609) 617-3894 9:30a-2:00p	First Grade Class October 26, 2022 72 students + chaperones TBD Student Cost \$9.50	Ms. Persicketti 4 Faculty and 1 Staff 2 buses
---	--	---

Costs:

Transportation: \$568.66 (284.33 x 2 buses) Account 15-000-270-512-01-JFA

Board Minutes October 12, 2022

Motion approved by unanimous voice vote of 10-0-0: Ayes: Adams, Bentley, DiTeodoro, Fletcher, Groce, Holden, Hoolahan, Moore, Nacucchio, Wilkins

Home Instruction: In/ Out of District/Residential

Motion (LB/KF) Board Approved: **#7-C-4**

1. Board approved a 1:1 aide for a transfer in / out of district student (01340100) attending SCSSSD – Cumberland Campus for the 2022-2023 school year. Cost for aide will be \$52,461.00. Account #11-000-100-565-00-BUS.
2. Board approved the following students to be placed on Home Instruction:

Student	Teacher	Start Date
#01270124	Sharon Montgomery	October 3, 2022
#01220195	Katherine Starn	October 3, 2022

Account #11-150-100-101-00-BUS (5 hrs per week x \$35 per hour)

3. Board approved payment in full for educational services provided to the following students:

Student #01300050 requires the instruction from September 8, 2022, to possibly 30 days at the Inspira Program (partial hospitalization care program) at the Inspira Health Network, Elmer, New Jersey as confirmed by Salem Middle School personnel.

Student #01260077 requires the instruction from September 8, 2022, to possibly 30 days at the Inspira Program (partial hospitalization care program) at the Inspira Health Network, Elmer, New Jersey as confirmed by Salem Middle School personnel.

Student #01270092 requires the instruction from September 6, 2022, to possibly 30 days at the Inspira Program (partial hospitalization care program) at the Inspira Health Network, Elmer, New Jersey as confirmed by Salem Middle School personnel.

Student #01320011 requires the instruction from September 8, to September 16, 2022, at the Inspira Program (partial hospitalization care program) at the Inspira Health Network, Elmer, New Jersey as confirmed by Salem Middle School personnel.

The educational services are being provided by Brookfield Schools, 525 State Street, Suite 2, Elmer, New Jersey. Student billing in the amount of \$6,790.00. (estimate).

Costs

(Acc't. #11-150-100-320-00 BUS)

Tutoring Student #01300050 @ \$35.00 per hour X 60 hours = \$2100.00

Tutoring Student #01260077 @ \$35.00 per hour X 60 hours = \$2100.00

Tutoring Student #01270092 @ \$35.00 per hour X 60 hours = \$2100.00

Tutoring Student #01320011 @ \$35.00 per hour X 14 hours = \$490.00

4. Board approved the homebound instruction received by 2nd grade student (01320011) from the Brookfield Schools/Inspira Elmer program on the following dates: June 13th and June 14th

Board Minutes October 12, 2022

Motion approved by unanimous voice vote of 10-0-0: Ayes: Adams, Bentley, DiTeodoro, Fletcher, Groce, Holden, Hoolahan, Moore, Nacucchio, Wilkins

Personnel

A. Resignation/Retirement

Upon Recommendation of the Superintendent of Schools

Motion (LB/JH) Board Approved: **#8-A-4**

1. Board approved the resignation of Lori Chimento, Special Education teacher at John Fenwick Academy, effective November 9, 2022.
2. Board approved the resignation of Hailey Wagner, Pre-Kindergarten teacher at John Fenwick Academy, effective November 7, 2022.

Motion approved by unanimous voice vote of 10-0-0: Ayes: Adams, Bentley, DiTeodoro, Fletcher, Groce, Holden, Hoolahan, Moore, Nacucchio, Wilkins

B. Employment

Upon the Recommendation of the Superintendent of Schools

Motion (LB/JH) Board Approved: **#8-C-4**

1. Board approved the employment of Cheryl Flitcraft as a Preschool Teacher at John Fenwick Academy for the 2022-2023 school year beginning October 13, 2022 to June 30, 2023. Ms. Flitcraft's salary will be \$55,268 (BA Step 4) per annum (prorated).
2. Board approved the employment of Danielle Abrantes as an MD Paraprofessional at John Fenwick Academy for the 2022-2023 school year beginning October 24, 2022 to June 30, 2023. Ms. Abrantes' salary will be \$21,305 (Tier III, Step 4) per annum (prorated).

Ms. Fletcher asked if this was temporary.

3. Board approved the employment of Ayriana Pitts-Townsend as a Paraprofessional in Kindergarten at John Fenwick Academy for the 2022-2023 school year beginning October 13, 2022 to June 30, 2023. Ms. Pitts-Townsend's salary will be \$20,105 (Tier I, Step 4) per annum (prorated).
4. Board approved the following new substitute for the 2022-2023 school year:
Brenda Fowler, NJ Substitute Certificate
5. Board approved the revised employment start date of Lisa Anderson, Mathematics Teacher for the Salem Middle School to be effective October 17, 2022 through June 30, 2023. Ms. Anderson's salary will be BA Step 18 \$87,221.00 per annum (pro-rated).

Motion approved by roll call vote of 10-0-0: Ayes: Adams, Bentley, DiTeodoro, Fletcher, Groce, Holden, Hoolahan, Moore, Nacucchio, Wilkins

C. Financial Request

Upon the Recommendation of the Superintendent of Schools

Motion (KF/LB) Board Approved: **#8-D-4**

1. Board approved of the following revised contract stipend position at Salem High School:

Department Chairperson: Edward DiStefano

Humanities (5)---REVISED \$1101 + \$33

Chair of Humanities has added (1) employee Eric Fizur to this group

2. Board approved acceptance of a grant in the amount of \$45,463 to restart the Family Friendly Center afterschool program for the 2022-2023 school year. Kindergarten, First and Second grade students will attend Monday thru Thursday from 3:30-5:00 pm starting October 13th 2022 thru June 5, 2023.

In addition, Board approved the following pay rates and staff members who will manage the program:

Teacher / Substitute Teacher / Social Worker / Nurse: \$35.00 per hour

Secretary: \$22.00 per hour

Program Administrator: \$1,100/month

Teachers:

Ruqayyah Ali-White (Tuesday/Wednesday)

Kaneisha Boyce

Michael Hughes (Monday/Thursday)

Deanna Livingston

Karen Pastor

Substitutes:

LaShawn Best-Key

Jennifer Cascaden

Mary Morris

Katie Ridgway

Counselor:

Dale Garner

Nurse:

Jill Sutton-Parris

Secretary: Lynne Chappell

Program Administrator: Syeda Carter

3. Board approved Jack Grimes to serve as Choir Director and to conduct after school choir practices for all JFA concerts and plays during the 2022-2023 school year. Scheduled practices will be for one hour each day at a rate of \$35.00 per hour, not to exceed \$2,500.00 from Account #15-401-100-100-01-JFA.
4. Board approved Mary Traini to conduct all after school art programs during the 2022-2023 school year. Scheduled programs will be for one hour each day at a rate of \$35.00 per hour, not to exceed \$2,500.00 from Account #15-401-100-100-01-JFA.
5. Board approved for Salem Middle School to operate the Focus On Education program for grades 3 and 4. The program will begin on October 17, 2022 and operate Monday – Thursday from 3:10 PM to 5:00 PM until

Board Minutes October 12, 2022

May 11, 2023. Board approved the employment of the following staff members for the Focus On Education Program:

<u>Name:</u>	<u>Assignment:</u>
Angela Crowley	Teacher
John Flaherty	Teacher
Kathryn Reese	Teacher
Tahje Thomas	Teacher
Christina Banks	Substitute Teacher
Adam Pszwaro	Substitute Teacher
Pascale DeVilmé	Program Coordinator
Michele Beach	Substitute Administrator
Jordan Pla	Substitute Administrator
Rhonda Lusby	Office Support Personnel
John Murray	Security Personnel
Bonita Gullett	Substitute Security Personnel

The teaching staff will be paid \$80/day x 93 days = \$7,440 x 4 teachers = \$29,760.00 (Account #20-235-100-100-00-DIS)

The Program Coordinator will be paid \$100/day x 93 days = \$9,300 (Account #20-235-200-100-00)

The office support personnel will be paid \$20/hour x 139.5 hours = \$2,790 (Account #20-235-200-100-00)

The security personnel will be paid \$20/hour x 139.5 hours = \$2,790 (Account #20-235-200-100-00)

6. Board approved the below to fill SCEA-BOE contracted extra pay position:

Co-curricular position:

SMS Student Council	Tajhe Thomas	\$552.00
Account # 15-401-100-100-02-SMS		

7. Board approved the following stipend change for the following:

Soccer (Girls) Assistant Coach – Varsity \$2,761 (change from \$2,230) Spencer Jarrett

8. Board approved Dominic Wyshinski to replace Michael Hughes as Boys Soccer head coach:

Soccer (Boys) Head Coach \$3,346 Dominic Wyshinski

9. Board approved CPR recertification for the below JFA teaching staff and paraprofessionals on Thursday, October 20, 2022. Training will be from 1:00-3:24pm and provided by Sean Elwell, CPR Certified Instructor. Cost is \$60/person if nine or less attend and \$50/person if ten or more attend. Total cost will be \$180/\$150.00 and funds exist in #15-190-100-610-01-JFA.

Teacher: Michael Hughes

Paraprofessionals: Cheryl Flitcraft, Beth Whitehead

Motion approved by unanimous voice vote of 10-0-0: Ayes: Adams, Bentley, DiTeodoro, Fletcher, Groce, Holden, Hoolahan, Moore, Nacucchio, Wilkins

Board Minutes October 12, 2022

D. Leave of Absence

Motion (LB/KF) Board Approved **#8-E-4**

1. Board approved the following leaves of absences:

Employee ID#	459	277	890	1242
Employee Name	L.M.	P.M.	A.D.	R.C.
Type of Leave	Intermittent – Medical	Intermittent – Medical	Bonding	Intermittent – Medical
Leave Requested	09/18/2022 – 09/18/2023	10/01/2022 – 10/01/2023	11/04/2022 – 11/11/2022	09/14/2022 – 09/14/2023
Fed Max Leave (max 90 days)	09/18/2022 – 09/18/2023	10/01/2022 – 10/01/2023	11/04/2022 – 11/11/2022	09/14/2022 – 09/14/2023
Time Usage of FMLA	12 weeks	12 weeks	1 week	12 weeks
Time Usage of FLA	N/A	N/A	N/A	N/A
*Use of Sick Days	44 days	9 days	N/A	12 days
*Use of Personal Days	2 days	3 days	3 days	3 days
*Use of Vacation Days	N/A	N/A	N/A	20 days
Unpaid Leave	After all sick and personal days are exhausted	After all sick and personal days are exhausted	After all personal days have been exhausted	After all sick, personal and vacation days have been exhausted
Intermittent Leave	1-3X per month 1-3 days per episode	1-2X per month 2-3 days per episode	N/A	1-2X per month 1 day per episode
Extended Leave	N/A	N/A	Non -FMLA	N/A
Est. Return Date	N/A	N/A	01/30/2023	N/A

2. Board approved the extension of the following non-FMLA leave of absence:

Employee	Requested Period
Aida Davis	11/15/2022 – 02/20/2023

Motion approved by unanimous voice vote of 10-0-0: Ayes: Adams, Bentley, DiTeodoro, Fletcher, Groce, Holden, Hoolahan, Moore, Nacucchio, Wilkins

Board Minutes October 12, 2022

Curriculum/Professional Development

Motion (LB/HH) Board Approved: **#11-4**

1. Board approved the following out of district professional developments:

Staff Member	Building	Admin Approving	Title	Date of Program	Location	Cost / Account
Syeda Carter	JFA	N/A	2022 Leaning Forward Annual Conference	December 3-7, 2022	Nashville, TN	Registration fee: \$956.00 Air fare: \$592.20 Hotel: \$660.01 (Acct #15-000-240-800-01-JFA)
Danielle Secula	JFA	Syeda Carter	Speech Language Therapy: Promoting Rapid Change for Children with Severe Phonological Disorders	10/31/2022	On-Line	Registration: \$279.00 Acct #11-000216-800-00-CST
Rebecca Elder Adam Pszwaro	SMS	Pascale DeVilme	Salem County School Counselors Association Meeting	10/14/2022	Salem County Vo-Tech	None
Renee Murray Nicholas Kline	SHS	John Mulhorn	Salem County Honors Band and Choir Meeting	10/21/2022	Harrison House, Mullica Hill NJ	None
Heidi Bower	SHS	John Mulhorn	2022 Athletic Trainers Symposium	11/8/2022	Westin, Mt. Laurel	Registration: \$40.00 Mileage: TBD 15-402-100-500-03-SHS
Brianna Santarelli	SHS	John Mulhorn	Essay Scoring	10/17/2022	10/12/2022	None

Motion approved by unanimous voice vote of 10-0-0: Ayes: Adams, Bentley, DiTeodoro, Fletcher, Groce, Holden, Hoolahan, Moore, Nacucchio, Wilkins

Facilities Requests

Motion (LB/KF) Board Approved: **#12-4/DIST**

Organization	Use	Date*	Time	Charge
Cadets Drum and Bugle Corps	Band Camps	November 18-20, 2022 December 16-18, 2022 January 13-15, 2023 April 28-30, 2023	Entire weekend	In lieu of fees, a \$1,500.00 scholarship donation will be made per camp, for a total of \$6,000.00

Motion approved by unanimous voice vote of 10-0-0: Ayes: Adams, Bentley, DiTeodoro, Fletcher, Groce, Holden, Hoolahan, Moore, Nacucchio, Wilkins

Monthly Reports

Motion (LB/KF) Board Approved: **#13-4**

1. Board approved the monthly reports for filing: (attached)

Motion approved by unanimous voice vote of 10-0-0: Ayes: Adams, Bentley, DiTeodoro, Fletcher, Groce, Holden, Hoolahan, Moore, Nacucchio, Wilkins

Policies/Calendars

Motion (LB/KF) Board Approved: **#14-4**

1. Board approved upon the first reading of the following updated policies:
 - 3000 Concepts and Roles in Business and Noninstructional Operations
 - 3100 Budget Planning, Preparation and Adoption
 - 3160 Transfer of Funds
 - 3220, 3230 State Funds, Federal Funds
 - 3240 Tuition
 - 3250 Income from Fees, Fines and Charges
 - 3260, 3270 Sale and Disposal of Books, Equipment and Supplies: Sale, Licensing and Rental of Property
 - 3280 Gifts, Grants and Bequests
 - 3290 Funds Management Investment
 - 3320 Purchasing Procedures
 - 3324.1 Contracts
 - 3326 Payment for Goods and Services
 - 3327 Relations with Vendors
 - 3400 Accounts
 - 3440 Inventories
 - 3450 Money in School Buildings
 - 3451 Petty Cash Funds
 - 3453 School Activity Funds
 - 3510 Operation and Maintenance of Plant
 - 3514 Equipment
 - 3515 Smoking Prohibition
 - 3516 Safety
 - 3530 Insurance Management
 - 3541.1 Transportation Routes and Services
 - 3541.3 Nonschool Use of District Vehicles
 - 3541.31 Privately Owned Vehicles
 - 3541.31 Privately Owned Vehicles_Regulation
 - 3541.32 District Owned Vehicles
 - 3541.33 Transportation Safety
 - 3541.33 Transportation Safety_NJDOE Info_Crd_Exhibit
 - 3542 Food Service
 - 3542.1 Wellness and Nutrition
 - 3542.1 Wellness and Nutrition_Food Standards Summary Chart
 - 3542.2 School Meal Program_Areas

Board Minutes October 12, 2022

- 3542.3 Procurement
- 3542.31 Free or Reduced Price Lunches, Milk
- 3542.44 Purchasing
- 3570 District Records and Reports
- 3571.4 Audit
- 3600 Evaluation of Business and Noninstructional Operations

Motion approved by unanimous voice vote of 10-0-0: Ayes: Adams, Bentley, DiTeodoro, Fletcher, Groce, Holden, Hoolahan, Moore, Nacucchio, Wilkins

ADJOURNMENT

Motion (LB/DD) Board adjourned the October 12, 2022 meeting of the Salem City Board of Education at 7:10PM.

Motion approved by unanimous voice vote of 10-0-0: Ayes: Adams, Bentley, DiTeodoro, Fletcher, Groce, Holden, Hoolahan, Moore, Nacucchio, Wilkins